

**SPECIAL MEETING OF THE
OKLAHOMA WORKERS’ COMPENSATION COMMISSION**

Monday, May 1, 2023
2:00 p.m.
En Banc Courtroom
1915 N. Stiles Ave.
Oklahoma City, Oklahoma
www.wcc.ok.gov

AGENDA

CALL TO ORDER..... Chairman Russell

ROLL CALL Chairman Russell

Open Meeting Act Statement

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND VOTE TO APPROVE, DISAPPROVE, OR TAKE ANY OTHER ACTION CONSISTENT WITH COMMISSION AUTHORITY.

1. Discussion and Possible Action to Approve Minutes

The drafted minutes of the April 20, 2023, Regular Meeting of the Commission will be considered for approval.

2. Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today’s meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

3. Discussion and Possible Action to Approve a Multiple Injury Trust Fund (“MITF”) Assessment Rate – Effective July 1, 2023 through June 30, 2024 – Pursuant to Commission Authority in 85A O.S. § 31

4. **Discussion and Possible Action to Approve Convergent’s Scope of Work and Price Proposal to Upgrade the Security Camera System in the Denver Davison Building**

The Commission will discuss and consider the issuance of a requisition to Convergent under State Contract #SW1048C in the amount of \$16,144.14 to cover the scope of work and price proposal to upgrade the security camera and monitoring system in the Denver Davison Building, as detailed below:

Scope of Work

- This proposal includes 2 tasks as listed below.
 - Upgrade of existing 7 cameras to Salient Completeview and move cameras to new recording appliance. Upgrade workstation software on 3 PC machines.
 - Provide two (2) 2mp dual lens cameras. One to be installed at the 2nd story elevator lobby and one to be installed 1st floor looking down the main hall and the hall to the stairwell door.
 - Provide and install a single lens camera on the basement elevator lobby.
 - Cameras to be pulled to existing switch location at Server.

Materials

Line	Qty	Part	Description	Unit Price	Extended Price
1			Elevator Lobby Cameras		
2	1.00	QND-6012R	IP INDOOR DOME IP CAM 2MP30FPS 2.8MM FIXED FOCAL LENS113 TRIPLE CODEC	\$ 182.66	\$ 182.66
3	2.00	02415-001	P4705-PLVE, two channels with 2MP per channel, frame rate of up to 60 fps.	\$ 723.67	\$ 1,447.34
4			Elevator Lobby Camera Licenses		
5	10.00	SCVSW-ENT-IP	Symmetry CompleteView V4 Enterprise - 1 IP camera License	\$ 215.46	\$ 2,154.60
6	10.00	SCVSW-SMA-ENT	One Year Software Maintenance Agreement for CompleteView Ent - per camera license	\$ 41.29	\$ 412.90
7			Recording Appliance		
8	1.00	SPPR-18TB-B5Y	Power Pro includes: Intel Xeon CPU; 16GB RAM; Windows 10 IOT 64 Bit;Warranty:5 year Basic: Keyboard & mouse included, Shared OS Drive rev.007	\$ 6,336.18	\$ 6,336.18
9	1.00	TQ-TPETG160G	16-PORT/GIGABIT/POE+/246WATTS	\$ 358.14	\$ 358.14
10			Installation Material		
11	1.00	555610	24-4P Unshielded Solid Plenum Cat5E Wht Jkt	\$ 299.80	\$ 299.80
				Equipment Total	\$ 11,191.62
				Total Labor	\$ 4,086.24
				Other Costs	\$ 205.48
				Freight/Warranty	\$ 660.80
				Tax if applicable	\$ 0.00
				Total Project Price	\$ 16,144.14

5. **Discussion and Possible Approval of Contract for 2024 Medical Fee Schedule Update**

6. **Discussion and Possible Action to Approve the Venue and Estimated Aggregate Expenses of the 2023 WCC Conference to be held October 19 and 20, 2023 in Stillwater, OK**

The Commission plans to host its 2023 Annual Conference at the OSU Alumni Center, located in Stillwater, OK, on October 19 and 20, 2023. The following table details the estimated costs of the OSU Alumni Center and other potential vendors/services needed for the Conference. The list will be approved by one vote unless any Commissioner desires to have a separate vote on any or all of these items.

2023 WCC ANNUAL CONFERENCE ESTIMATED AGGREGATE EXPENSES		
VENDOR	NOTES	ESTIMATED EXPENSE
OSU ALUMNI CENTER		\$6,365.50
MEDIATIONS CATERING		\$16,731.00
ESKIMO JOES RECEPTION		\$5,502.00
STUDENT UNION PARKING		\$4,767.00
MCKNIGHT CENTER PARKING		\$600.00
QUALITY IMPRINT	PENS	\$435.00
ATHERTON HOTEL		\$5,026.00
PER DIEM REIMBURSEMENT		\$4,276.00
TOTAL		\$43,702.50

7. **Legislative Update and Discussion**

ADJOURNMENT.....Chairman Russell